

**Location:** Antioch Township Center, 1625 Deep Lake Rd, Lake Villa, IL 60046  
*NeuHaven HOA Board Meeting*

- I. Call to Order:** 8:37 PM – motion by Hitschel second by Tarkowski, passed unanimously
- II. Roll Call**  
*Present:* Kirk Hitschel, President                      Mark Tarkowski, Secretary  
Randy Burt, Director    Chip Santeler, Director  
Geoff Crego, Treasurer    Associa: Lauren Thomas
- III. Agenda:** Order of agenda changed as reflected in these minutes, motion to approve by Hitschel, seconded by Tarkowski, motion passed unanimously.
- IV. Minutes:** Motion to approve November 2023 minutes made by Hitschel, seconded by Crego, motion passed unanimously.
- V. Financials:** As of December 31, 2023: PPB OPER #4375: \$123,638.65; PPB RES #4705: \$41,479.08. Motion to approve financials made by Crego, seconded by Tarkowski, the motion passed unanimously.
- VI. Business:**
- Pond Contracts - Removed from agenda
  - Financial Audit plans to start in April 2024 - completion date TBD
  - Bank Accounts - Interest Bearing Status - move \$39,607.83 to 18 month CD interest TBD should be around 5%. Lauren to let the board know the interest rate once opened. Next meeting move money from Reserves to CD.
  - Online Voting - Electronic - This had to be voted on before the May meeting, it was not therefore it is tabled. There is also a cost to this. Associa to provide cost.
  - Researching amending Declarations for Electronic Voting Resolution - Need to rephrase it as voting for the Master and HOA. Lauren to send email to KSN to re-phrase.
  - Ballot Mailing - May 7, 2024 meeting. Call in for Candidates will be mailed out Friday, March 1, 2024, and Candidates forms will be due Friday, April 5th and then the second notice will be mailed out Monday, April 8, 2024.
  - Responsibility Chart - uncheck snow removal from matrix
  - Tarkowski to get web hosting fee for neuhavenhoa.com and when it's due.
  - Lauren to get Insurance bids
- VII. Home Owner forum**
- VIII. Adjourn for Executive Session:** Motion by Hitschel, second by Tarkowski, motion passed unanimously
- IX. Executive Session:** one sessions conducted
- X. Meeting Reopened:** Motion by Hitschel, second by Tarkowski, motion passed unanimously

- XI. Meeting Adjourned:** 9:10 PM motion by Hitschel, second by Tarkowski, motion passed unanimously

Minutes approved by: Mark Tarkowski

2/5/2024