

**Location:** Antioch Township Assessor's Office, 1625 Deep Lake Rd, Lake Villa, IL 60046

*NeuHaven Home Owners Association (HOA) meeting*

**I. Call to Order**

7:00 PM by Will Martino, President

**II. Roll Call**

*Present:*

Will Martino, President  
Danny Delgado, Treasurer  
Kirk Hitschel, Secretary

*Absent:*

none

Representing Vanguard Community Management was Jennifer Falasz. There were about 10 homeowners present.

**III. Approval of Previous Minutes**

None declared.

**IV. Old Business**

Will introduced board members. Kirk pitched Google Group.

**V. New Business**

- a. Motion by Danny Delgado to position Will Martino as President, Danny Delgado as Treasurer and Kirk Hitschel as Secretary. Seconded by Will Martino. Motion carried unanimously.
- b. Treasurer Delgado presented financial report.
- c. Secretary Hitschel presented information regarding the Architectural Review Committee, requested audience for volunteers, no responses. Volunteers through email are Michelle Ruminski, Dan Yost (Chair) and Kirk Hitschel. Charter and budget to be developed by the committee.
- d. General discussion of:
  - i. HOA income and assets
  - ii. Reserve fund for undefined expenses
  - iii. Tracking options of homeowner complaints—Vanguard will send receipt of complaints via email to homeowner and CC Board members

**VI. Treasurer's Report**

See V-b above.

**VII. Questions from the Floor**

See V-d above.

**VIII. Next Board Meeting**

To be end of August 2008.

**X. Adjournment**

*A motion was made by President Martino to adjourn the May 28, 2008 HOA Board Meeting at 7:38 PM. Seconded by Treasurer Delgado. Motion carried unanimously.*

Minutes approved by: Kirk Hitschel August 26, 2008  
*This document is subject to correction as noted on next meeting's minutes.*